

**RESOLUTION NO. 08-018**

Upon motion duly made, seconded, and unanimously carried, the Board of Supervisors of Berwick Township, Adams County, Pennsylvania, resolve as follows:

**WHEREAS**, The General Assembly of the Commonwealth of Pennsylvania has provided Berwick Township, a municipality, with the authority to levy, taxes and collect local taxes and/or charges; and

**WHEREAS**, the municipality has by resolution levied, assessed and provided for the collection of an Local Services Tax; and

**WHEREAS**, The municipality pursuant to the enactment of the General Assembly of the Commonwealth of Pennsylvania, has the authority to provide for the appointment and compensation of such officers, clerks, collectors and other assistants and employees as may be deemed necessary for the assessment and collection of Local Services Taxes and the collection of delinquent Local Services Taxes; and

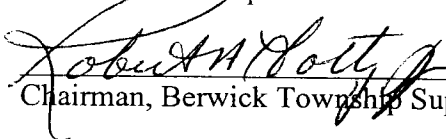
**WHEREAS**, Berwick Township is presently desirous of contracting with the York Adams Tax Bureau for the purpose of collecting Local Services Taxes under the terms and specifications provided in the attached Joint Agreement.

**NOW, THEREFORE, BE IT RESOLVED**, that Berwick Township enter into the attached Joint Agreement and the Chairman is authorized and directed to execute the Joint Agreement on behalf of Berwick Township.

**IN WITNESS WHEREOF**, the above Resolution is duly enacted by Berwick Township of Adams County, Pennsylvania, on the 7<sup>th</sup> day of January, 2008.

**APPROVED** the 7<sup>th</sup> day of January, 2008.

Berwick Township

  
Chairman, Berwick Township Supervisors

**ATTEST**

  
Berwick Township Secretary

## **JOINT AGREEMENT**

between

**BERWICK TOWNSHIP  
ADAMS COUNTY, PENNSYLVANIA**

and

**YORK ADAMS TAX BUREAU**

### **LOCAL SERVICES TAX**

1. Berwick Township of Adams County, Pennsylvania, appoints the York Adams Tax Bureau as the Local Services Tax Collector for Berwick Township. For outstanding and uncollected Local Services Tax, beginning January 1, 2006, and the Bureau accepts the appointment.
2. It is understood and agreed this appointment may continue from year to year until either party withdraws from this Joint Agreement.
3. The York Adams Tax Bureau is formed pursuant to the authority of Section 10(a) of the Act of December 31, 1965, No. 511, P.L. 1257, known as the Local Tax Enabling Act.
4. Berwick Township of Adams County, Pennsylvania, shall designate one of its members to represent it on the Board of Directors of the Bureau.
5. The parties hereto agree that the York Adams Tax Bureau shall operate under the provisions of the Revised By-Laws adopted by the Board of Directors of the York Adams Tax Bureau on January 25, 1993, with revisions, a copy of which is attached hereto and made part hereof.
6. Any party to this Agreement may withdraw upon providing sixty (60) days written notice by certified mail or by hand delivery to the appropriate officer of Berwick Township, or to the Secretary of the Board of Directors of the York Adams Tax Bureau, or to the Bureau's administrator.
7. In the event of withdrawal or upon appointment of a successor collector by Berwick Township, the municipality shall be entitled to an accounting of moneys due from the York Adams Tax Bureau and the payment of moneys due within thirty (30) days after the effective date of withdrawal.
8. Emergency and Municipal Services tax collectors shall be distributed on a monthly basis, so long as there are tax moneys to distribute.
9. Written detailed reports shall accompany the monthly distributions or shall be provided under separate cover to Berwick Township.

10. The Bureau shall not be responsible for any legal services expense. Should legal services be utilized, the Bureau shall be reimbursed for all legal expenses by Berwick Township or the municipality shall provide such legal services at the expense of the municipality. The municipality shall have complete control of how far any legal process shall proceed, on behalf of the municipality.
11. Should the municipality wish to audit selected business account records for compliance purposes, the cost of that service shall be the responsibility of the municipality. The responsibility for selecting the employer or business accounts for compliance, plus the selection of the professional auditing firms shall be delegated solely to the municipality.
12. Every reasonable effort will be utilized by the York Adams Tax Bureau to discover new and hidden employer or business accounts, including cross referencing.
13. Delinquent accounts following the execution of this agreement shall receive two follow-up letters, one by first class mail and one by certified mail, prior to the filing of criminal complaints or civil actions.
14. Should criminal prosecution or civil action be required for any account, the municipality may be notified prior to beginning the prosecution process so that the municipality may maintain control and veto authority over any such action.
15. Any fees for legal actions against delinquent business accounts shall be the sole responsibility of Berwick Township municipality.
16. The Bureau will invoice the municipality in January for the previous calendar years services (this includes, but is not limited to, the cost of the tax return forms; envelopes; letters to employers; postage; delinquent tax follow-up and collection effort, all account file maintenance; staff time to prepare and attend criminal or civil complaint hearings; all record keeping; plus report generation activities).
17. This Agreement is executed and delivered pursuant to a Motion duly and legally adopted at a meeting of Berwick Township held on the 7<sup>th</sup> day of January, 2008.

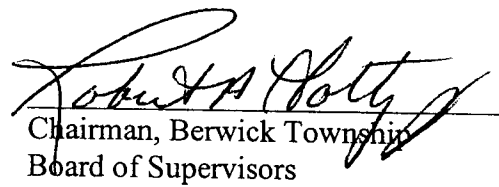
IN WITNESS WHEREOF the parties hereto have caused this Agreement to be signed by their Respective Officers, their corporate seal to be hereunto affixed, duly attested this 7<sup>th</sup> day of January, 2008.

**Berwick Township, Municipality**

**ATTEST**

Seal

  
Berwick Township Secretary

  
Chairman, Berwick Township  
Board of Supervisors

**RESOLUTION NO. 08-018A**

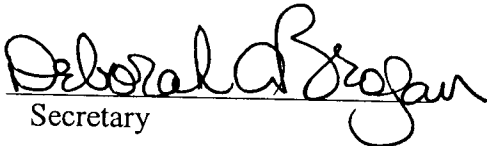
Upon motion duly made, seconded, and unanimously carried, the Board of Supervisors of Berwick Township, Adams County, Pennsylvania, resolve as follows:

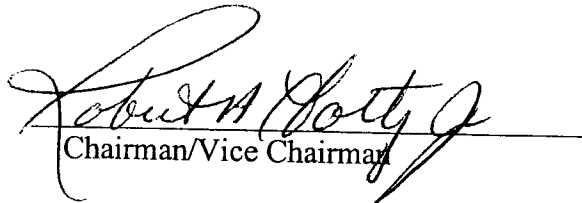
That York Adams Tax Bureau (YATB) is hereby appointed as the Wage Tax Collector for Berwick Township as set by the Board of Supervisors, Berwick Township, Adams County, Pennsylvania for the year 2008.

Resolved this 7th day of January 2008

ATTEST:

BERWICK TOWNSHIP BOARD OF SUPERVISORS

  
Secretary

  
Chairman/Vice Chairman



# 2008 MUNICIPAL TAX INFORMATION FORM

Department of Community & Economic Development  
 Governor's Center for Local Government Services  
 Commonwealth Keystone Building  
 400 North Street, 4th Floor  
 Harrisburg, PA 17120-0225  
 ph: 888-223-6837 | fax: 717-783-1402  
 municipalstatistics@state.pa.us

Section 351 of the Taxpayer Relief Act, the act of June 27, 2006, Special Session 1, No. 1, P.L. \_\_\_\_\_, requires each taxing body to submit tax rate information to the Department of Community and Economic Development (DCED).

Listed on the enclosed form are the effective tax rates, including the municipal portion of Act 511 taxes that are shared with an affiliated school district and the tax collectors currently on file with DCED for your municipality. Please review this information and confirm that it is correct. If the municipal governing body has enacted, repealed, or changed any tax rates, please indicate the rate change in the column provided for new or corrected information. There is also space provided for changes to tax collector information.

Information concerning any new EIT and LST enactments, repeals or changes must be received in DCED by December 1. If DCED does not receive a Tax Information Form from your municipality by the December 1 deadline, the law allows for the rates of the previous year to remain in effect on the EIT/LST/PIT Register (Official Register). DCED will update rates received after the December 1 deadline on the Real-time Register. Employers are only required by law to withhold rates reflected on the Official Register, however, they may withhold rates shown in the Real-time Register.

For newly enacted taxes, please mail, e-mail or fax a copy of the signed ordinance to DCED within 15 days after the effective date of the ordinance. Before the Tax Register can be updated, DCED must receive the Tax Information Form as well as a signed copy of the ordinance.

The tax information gathered via this form is used to update the EIT/LST/PIT Register (Official Register) which can be found on the Internet at <http://munstatspa.dced.state.pa.us/Registers.aspx>

**This form must be signed and sealed by the municipal secretary and returned to DCED no later than December 1, 2007.**

010125 BERWICK TWP

County of ADAMS

011603 CONEWAGO VALLEY S D

**REAL ESTATE TAXES**

Tax	Tax Rate Currently on File	Corrected/New Tax Rate for 2008	Ordinance/ Resolution Effective Date
Total Real Estate (mills) . . . . .	5.0000	5.0000	
General Purpose (mills) . . . . .	5.0000	5.0000	01/01/07
If Split Rate:			
Land (mills) . . . . .			
Building (mills) . . . . .			
Special Purpose			
Ambulance & Rescue Squads (mills) . . . . .			
Debt Service (mills) . . . . .			
Fire Equipment & Firehouses (mills) . . . . .			
Fire Hydrants (mills) . . . . .			
Library (mills) . . . . .			
Open Space (mills) . . . . .			
Recreation (mills) . . . . .			
Street Lighting (mills) . . . . .			
Other: _____			
Other: _____			

- (1) Do you have a homestead/farmstead exclusion?     Yes     No    If yes, what is the amount of the exclusion? \_\_\_\_\_
- (2) Has your municipality enacted a tax abatement ordinance under the authority of Act 34 of 1971\* or Act 76 of 1977\*\*?     Yes     No
- (3) Has your municipality adopted a Tax Increment Financing program?     Yes     No

010125 BERWICK TWP

County of ADAMS

011603 CONEWAGO VALLEY S D

ACT 511 AND OTHER TAXES

Tax	Effective Municipal Tax Rate Currently on File	Corrected/ New Tax Rates for 2008	School District Effective Tax Rate on File	Total Rate on File	Low-Income Exemption	Ordinance Effective Date
Earned Income:						
Resident (percent) . . . . .	.500		1.000	1.500	\$	
Nonresident (percent) . . . . .				.000	\$	
Local Services*** (dollars)	5.00		5.00	10.00	\$	
Realty Transfer (percent) . . . . .	.500		.500	1.000		
Occupation: (Act 511)						
(mills) . . . . .				.0000	\$	
(dollars) . . . . .				.00	\$	
Occupation (Municipal Code) . . . . .					\$	
Per Capita (dollars) . . . . .	4.00		5.00	9.00	\$	
Mercantile/Business Privilege:						
Wholesale (mills) . . . . .				.0000		
Retail (mills) . . . . .				.0000		
Other (mills) _____				.0000		
Amusement (percent) . . . . .	5.000		5.000	10.000		
Mechanical Devices (dollars) . . . . .	50.00			50.00		
Other Act 511 Tax (specify)						
_____					\$	
_____					\$	
_____					\$	
_____					\$	
_____					\$	

Does your municipality impose an EIT under any of the following acts? (please check all that apply)

- Act 62 of 1972 - Home Rule Charter and Optional Plan
- Act 47 of 1987 - the Municipalities Financial Recovery Act
- Act 205 of 1984 - the Municipal Pension Plan Funding Standard and Recovery Act
- Act 24 of 2001 (amended by Act 96 of 2002) - the Optional Occupational Elimination Act
- Act 442 of 1968 (amended by Act 153 of 1996) - 'An act authorizing the Commonwealth of Pennsylvania and the counties thereof to preserve, acquire or hold land for open space uses'

\* Improvement of Deteriorating Real Property or Areas Tax Exemption Act

\*\* Local Economic Revitalization Tax Assistance Act

\*\*\* Formerly Emergency & Municipal Services Tax

010125 BERWICK TWP

County of ADAMS

011603 CONEWAGO VALLEY S D

TAX COLLECTORS

Name and Address of Earned Income Tax Collector

Information on File

Corrected or New Information

York Adams Tax Bureau-York Office

Name

1415 N Duke St

Address 1

PO Box 15627

Address 2

York, PA 17405-0156

City, State, and Zip

Phone: (717) 845-1584

Phone

Toll Free phone:

Toll Free Phone

Fax: (717) 854-6376

Fax

Email: info@yatb.com

Email:

Website:

Website

Name and Address of Local Services Tax Collector

Information on File

Corrected or New Information

York Adams Tax Bureau-York Office

Name

1415 N Duke St

Address 1

PO Box 15627

Address 2

York, PA 17405-0156

City, State, and Zip

Phone: (717) 845-1584

Phone

Toll Free Phone:

Toll Free Phone

Fax: (717) 854-6376

Fax

Email: info@yatb.com

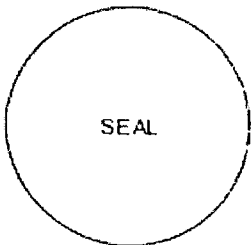
Email:

Website:

Website

SIGNATURE AND VERIFICATION

I certify that the foregoing information concerning municipal taxes is correct and complete for the 2008 municipal fiscal year.



Deborah A. Brogan

Signature (Secretary)

1-10-08

Date

Deborah A. Brogan

Print Name

717-632-1829

Phone